Wedding Booking Form

Holy Angels RC Church, Wicker Lane, Hale Barns, WA15 0HF

Email: priest@holyangelscatholicchurch.co.uk Phone 01619804784

Copy this email to: office@holyangelscatholicchurch.co.uk

Date of Wedding									Time	X	X	X	X	

The purpose of this form is to confirm the date and time of your wedding and to ensure that we have your personal contact details so that the parish is able to contact you about the necessary arrangements. Please read the Data Protection Notice below carefully and provide the information requested.

Name of Bride:

Address

Post Code

Email

Contact Number

Name of Groom:

Address

Post Code

Email

Contact Number

Name of the officiating Priest:

Name and Adress of the Parish:

(Where the Marriage is to take Place)

Name and Adress of the Diocese

(Where the Marriage is to take Place)

Data Protection Privacy Notice

The personal information we collect from you on this form, the Marriage Preparation form, the Civil Forms along with any other information requested is used solely for the preparation of your marriage. The information that you provide to us will not be transferred to any third party to use for their own marketing, or other purpose. After your marriage, some the personal information that you have provided below will be entered in to the Marriage Register. The Marriage Register along with the Marriage Preparation Form will be stored permanently in a secure location, in accordance with the laws and procedures of the Roman Catholic Faith, for future Sacramental, or Canonical purposes. You can read our full privacy notice at www.dioceseofshrewsbury.org/about-us/privacy-notice.

I confirm that I have read and agree to the personal information being used in the manner described above.

_____Signed by Groom Dated_____

_____Signed by Bride Dated_____

Documents Required for Marriage			
Check List for All Catholic Parties			
No	**Certificates**	**Notes**	**Check list**
1	Certificate of Baptism, Letter of Freedom	From the Church of Baptism	
2	Certificate Confirmation	If confirmed	
3	Letter of freedom from your current Parish	Issued not earlier than six months before the marriage date	
		For Non-Catholic Parties	
1	Certificate of Baptism	If Baptised	
2	Completed Statutory declaration Form	Form Can be obtained from the Parish Office	
		For All Parties	
1	Marriage Preparation Course	Documentation	
2	Civil Documentation	Issued by the Local Register Office	
3	Marriage Preparation Form	Completed with the Parish Priest	
4	Church Offerings	Voluntary offerings for church expenses	
		For Overseas Weddings	
1	Certificate of Baptism, Letter of Freedom	From the Church of Baptism	
2	Certificate of Confirmation	If confirmed	
3	Statutory Declaration Form	If one party is non-Catholic	
4	Certificate of Baptism	If one party is Baptized Non-Catholic	
5	Marriage Preparation Course	Documentation	
5	Name and full address of the Diocese	Diocese - where marriage will take place (Please email this detail)	
6	Name and full address of the Parish	Parish- where marriage will take place (Please email this detail)	
7	Name of the presiding Clergy	Please email this detail	
		Minimum Number of Meetings with the Parish Priest	
1	Initial Meeting	Once you have finalized your wedding (11 Months prior to the wedding)	
2	Marriage Preparation Form Completion	Submit all applicable documents (6months prior to the wedding)	
3	Finalization of Service	Finalize order of service, readings, and hymns (3 Months prior to the wedding)	
		Important Notices	
	Confetti	No confetti or similar items are permitted on church entrance on the wedding day	
	Documents	All documents must be original or certified copies	